

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
SPECIAL POLICY & PROCEDURE & DISTRICT BYLAW
COMMITTEE MEETING MINUTES
41870 Garstin Drive, Big Bear Lake, Ca. 92315
July 07, 2017**

MEMBERS PRESENT: Donna Nicely, President John Friel, CEO
 Rob Robbins, 1st Vice President Shelly Egerer, Admin. Asst.
 Mary Norman, Risk/Compliance Officer

MEMBERS ABSENT: None

STAFF: None

GUESTS: None

OPEN SESSION

1. CALL TO ORDER:

President Nicely called the meeting to order at 12:00 p.m.

2. ROLL CALL:

Donna Nicely and Rob Robbins were present. Also, present were John Friel, CEO, Mary Norman, Risk Manager/Compliance Officer and Shelly Egerer, Admin. Asst.

3. ADOPTION OF AGENDA:

President Nicely motioned to adopt the July 07, 2017 Agenda as presented. Second by Board Member Robbins to adopt the July 07, 2017 Agenda as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

4. PUBLIC FORUM FOR OPEN SESSION:

President Nicely opened the Hearing Section for Public Comment at 12:00 p.m. Hearing no request to address the Committee, Board Member Nicely closed the Hearing Section at 12:00 p.m.

5. DIRECTORS COMMENTS

- None

6. APPROVAL OF MINUTES*

A. May 30, 2017

President Nicely called for a motion to approve the May 30, 2017 minutes as presented. Motion by Board Member Robbins to approve the May 30, 2017 minutes as presented. Second by President Nicely to approve the May 30, 2017 minutes as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

6. OLD BUSINESS:

A. Discussion and Potential Approval of the Policy & Procedure & Bylaw Committee Meeting Calendar:

- President Nicely suggested that the committee meet to review the final revisions of the bylaws so that the committee ensures all changes are made and all section codes and table of contents are correct.
- President Nicely and Board Member Robbins suggested the next committee meeting be conducted July 21, 2017 at 12:00.

Board Member Robbins motioned to approve the next committee meeting to be scheduled for July 21, 2017 at 12:00 p.m. Second by President Nicely to approve the next committee meeting to be scheduled for July 21, 2017 at 12:00 p.m. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Robbins- yes
- President Nicely- yes

8. NEW BUSINESS*

- None

9. PRESENTATION, REVIEW AND REVISION OF BVCHD BYLAWS*

(1) August 2015 BVCHD Bylaws:

- Reviewed the recent changes to the bylaws that legal counsel had completed at the request of the committee.

10. ADJOURNMENT*

President Nicely motioned to adjourn the meeting at 12:43 p.m. Second by Board Member Robbins to adjourn the meeting. President Nicely called for the vote. A vote in favor of the motion was unanimously approved. President Nicely adjourned the meeting.

- Board Member Robbins- yes
- President Nicely- yes