



MISSION

To deliver the standards of quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

The Human Resources Committee shall be responsible for reviewing and recommending personnel policies and salary and benefit packages prior to development of the annual operating budget

**HUMAN RESOURCES COMMITTEE MEETING AGENDA
HOSPITAL CONFERENCE ROOM**

MONDAY, JULY 17, 2023

12:00 PM OPEN SESSION

41870 Garstin Dr., Big Bear Lake, California, 92315

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Mark Kaliher, Secretary

2. ROLL CALL

Shelly Egerer, Executive Assistant

3. ADOPTION OF AGENDA*

4. PUBLIC FORUM FOR OPEN SESSION

Opportunity for members of the public to address the Board on items not on the agenda (Government Code Section 54954.3). There will be a three (3) minute limit per speaker on items not scheduled for action on this agenda. Any report or data required at this time must be requested in writing, signed, and turned in to Administration. Please state your name and city of residence.

5. DIRECTORS' COMMENTS

6. APPROVAL OF MINUTES*

- None

7. OLD BUSINESS*

- None

8. NEW BUSINESS

- A. Discussion and Potential Approval of the Human Resource Committee Meeting Calendar (Frequency, Time, and Day)

***Denotes Action Item**

9. HUMAN RESOURCE REPORT*

Erin Wilson, Director of Human Resources

(1) Human Resource Assessment:

- Staffing (New Hires, Terms, and Open Positions)
- Employee Performance Evaluations
- Workers Compensation Claims
- Union Update (Teamsters & UNAC)
- Employee Handbook
- Employee File Audit of License
- 2024 Benefit Review
- Employee Turnover 2023

10. ADJOURNMENT*