

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT  
SPECIAL POLICY & PROCEDURE & DISTRICT BYLAW  
COMMITTEE MEETING MINUTES  
41870 Garstin Drive, Big Bear Lake, Ca. 92315  
July 21, 2017**

**MEMBERS PRESENT:** Donna Nicely, President Shelly Egerer, Admin. Asst.  
Rob Robbins, 1<sup>st</sup> Vice President  
Mary Norman, Risk/Compliance Officer

**MEMBERS ABSENT:** John Friel, CEO

**STAFF:** None

**GUESTS:** None

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**OPEN SESSION**

**1. CALL TO ORDER:**

President Nicely called the meeting to order at 12:00 p.m.

**2. ROLL CALL:**

Donna Nicely and Rob Robbins were present. Also, present were Mary Norman, Risk Manager/Compliance Officer and Shelly Egerer, Admin. Asst. Absent was John Friel, CEO.

**3. ADOPTION OF AGENDA:**

**President Nicely motioned to adopt the July 21, 2017 Agenda as presented. Second by Board Member Robbins to adopt the July 21, 2017 Agenda as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Robbins- yes
- President Nicely- yes

**4. PUBLIC FORUM FOR OPEN SESSION:**

President Nicely opened the Hearing Section for Public Comment at 12:00 p.m. Hearing no request to address the Committee, Board Member Nicely closed the Hearing Section at 12:00 p.m.

**5. DIRECTORS COMMENTS**

- None

**6. APPROVAL OF MINUTES\***

**A. July 07, 2017**

**President Nicely called for a motion to approve the July 07, 2017 minutes as presented. Motion by Board Member Robbins to approve the July 07, 2017 minutes as presented. Second by President Nicely to approve the July 07, 2017 minutes as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Robbins- yes
- President Nicely- yes

**7. OLD BUSINESS:**

- None

**8. NEW BUSINESS\***

- None

**9. PRESENTATION, REVIEW AND REVISION OF BVCHD BYLAWS\***

**A. Discussion and Potential Recommendation to the Board of Directors the BVCHD District Bylaws Reviewed and Revised 2017:**

- The committee reviewed all revisions made to the District Bylaws. The page numbers and table of contents will need to be reviewed, revision date on the first page of the bylaws and signature page to be added for the Board of Directors.

**President Nicely motioned to send the District Bylaws to legal counsel and to present to the Board of Directors at the August Board Meeting. Second by Board Member Robbins to send the District Bylaws to legal counsel and to present to the Board of Directors at the August Board Meeting. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Robbins- yes
- President Nicely- yes

**B. Discussion of Policy & Procedure & District Bylaw Committee Purpose, Goals and Accomplishments, and Potential Recommendation to Board of Directors that the Committee be Dissolved/Discharged by the Board of Directors:**

**President Nicely motioned to recommend to the Board of Directors that the Policy & Procedure and District Bylaw Committee be dissolved/discharged. Second by Board Member Robbins to recommend to the Board of Directors that the Policy & Procedure and District Bylaw Committee be dissolved/discharged. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.**

- Board Member Robbins- yes
- President Nicely- yes

**10. ADJOURNMENT\***

**President Nicely motioned to adjourn the meeting at 1:11 p.m. Second by Board Member Robbins to adjourn the meeting. President Nicely called for the vote. A vote in favor of the motion was unanimously approved. President Nicely adjourned the meeting.**

- Board Member Robbins- yes
- President Nicely- yes